May 2018

OUCH! NEWSLETTER

What is GDPR?

You may have heard of a new law called GDPR, or the General Data Protection Regulation. This law was developed by the European Union and takes effect May 25, 2018. It applies to any organization that handles the personal information of any resident in the European Union (EU), regardless of where in the world that organization is located. GDPR requires organizations to maintain the privacy and security of any EU resident’s personal information. To ensure compliance with GDPR, some key principles need to be understood and implemented. Read more here.

Laptop Encryption Project Status

Since January 2017, OCIS documented the encryption of 397 laptops. Since May 2017, we have validated the encryption of 188 laptops. REMEMBER: If you have an unencrypted laptop or unencrypted USB flash drive and are using it at the school, contact OCIS as soon as possible! Failure to do so is a violation of HIPAA and University policy. Don’t get caught with an unencrypted device.

Security Awareness Training Test Requirement

Phishing

OCIS still receives reports of phishing attempts. To better spot phishing, click here.

Please forward any phishing messages that you encounter as an attachment to phish@unc.edu. For an explanation of how to forward an email as an attachment please read the following article on help.unc.edu.
In order to comply with HIPAA and UNC policy, OCIS is enforcing the annual School of Dentistry Security Awareness Training requirement.

You will be required to take and pass both the HIPAA and Security Awareness test in order to access the EPR.

To take the Security Awareness Training and Test please click here. If you have questions, please contact OCIS.

**Two-Step Authentication Is Coming**

Campus networking and security have notified OCIS that two-step authentication is now required (effective January 2, 2018).

Here is the upcoming two-step schedule:
- **May 23, 2018:** Required for ConnectCarolina Administrative Users
- **Fall 2018:** Required for faculty, staff and students in Office 365

To set up your two-step, go to its.unc.edu/2-step/.

If you have any questions, contact OCIS.

**How to Create a Secure Password**

Your password is your defense against cyber-criminals. It is important that you choose a long and strong password that cannot be easily cracked. This is especially important for in

**Password Managers**

A password manager helps to generate and retrieve complex passwords, potentially storing such passwords in an encrypted database
Health care environments like the School of Dentistry. [Click here for the OCIS recommended guidelines for choosing an effective password.]

When selecting a password manager for your personal use, the UNC-CH Information Security Office recommends you use the matrix given here to evaluate the relative strength of any password manager under consideration.

**HIPAA Security Incident Update**

The School of Dentistry has gone 20 days since the last reported HIPAA security incident. **Good job and stay vigilant!**

**OUCH! Archives**

Click here for prior issues and topics.

**Security Awareness Tip of the Day**

Remember, it is your personal responsibility to protect patient data (e.g., electronic Protected Health Information) on laptop computers and portable media devices (e.g., CD/DVDs, USB keys, USB drives and SD cards). In all cases, patient data can never be stored on a portable computing or media storage device unless it has been inventoried, encrypted and approved by OCIS.

**Contact Us**

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**For More Information**

School of Dentistry Policies | UNC-CH Policies | What is Sensitive Information?