UNC-CH School of Dentistry Policy
Computer Purchasing

Introduction
At the School of Dentistry (SoD), Computers are required for everyday use by Faculty, Staff and Students. The Combined Purchasing Initiative (CPI) and University Policies strongly recommend the Carolina Computer Initiative (CCI) for computer/IT purchases, and the SoD requires CCI computers for standard purchases. Other vendors, however, are available for non-CCI, specialized purchases.

Purpose of Policy
To establish and document rules and guidelines governing purchase and acquisition of computers by the School of Dentistry.

Audience
This Policy applies to all SoD Employees, Departments, Business Units and Students.

Policy

Policy Statement
1. All computers purchased using University funds shall be purchased through the Carolina Computer Initiative (CCI) contract. Rare exceptions may be granted with OCIS approval.
2. All Computers used within the School of Dentistry are subject to SoD Policies.
3. OCIS shall manage and enforce this Policy.
4. OCIS reserves the right to refuse to support or service any Computer.

Compliance

Compliance Statement
The CCI contract and selection of computers offer several benefits to UNC Chapel Hill customers that the CPI contract and selection of computers do not. Thus, departmental and bulk purchases using the CCI contract serves to reduce School expenditures.

Roles and Responsibilities
1. OCIS shall create, distribute and maintain procedures governing the ordering, receipt, tracking, identification, and configuration of all newly received Computers.

Procedures to comply with policy
1. University of North Carolina Combined Purchasing Initiative (CPI)

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1 For purposes of this Policy, the term Computer can mean either Desktop/Tower or Laptop computers.

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2. SoD Office of Computing and Information Systems Departmental Computer Purchases  
3. SoD Office of Computing and Information Systems Student Computer Purchases  
4. SoD Office of Computing and Information Systems Faculty/Staff Computer Purchases

Standards to comply with policy
1. UNC-CH Computer Purchases with Federal Funding  
2. UNC-CH Carolina Computing Initiative

Related Data

Statutes
1. North Carolina Senate Bill 202

Policies
1. UNC-CH SoD Personal Computer Support Policy  
2. UNC-CH SoD Mobile Device Support Policy  
3. UNC-CH SoD Encryption Policy  
4. UNC-CH SoD Choose Your Own Device Policy

Contacts
Questions
David B. Rankin, IT Director SoD, Security Liaison SoD 919-537-3485

Violations
David B. Rankin, IT Director SoD, Security Liaison SoD 919-537-3485

Consulting
OCIS Staff, 919-537-3485  
UNC Help Desk, 919-962-4357  
UNC Information Security Office, 919-445-9393

History

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Authorization

Kenneth May, Dean, UNC School of Dentistry

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Signature _______________________________________________
Date _________________________________________________