UNC-CH School of Dentistry Policy
Accepting Technology from Vendors

Introduction
Technological advancement is often a key element to advances in medical/dental sciences. In their effort to generate attention, acceptance and sales, medical and dental technology companies may approach prominent institutions and individuals with offers to give, loan, try-out, demonstrate, or pilot new equipment or applications. In today’s atmosphere of increased information security, privacy concerns, budgetary restrictions and limited technology support availability, it may be prudent to carefully evaluate new technology prior to implementing its immediate use. Further, accepting such offers may potentially violate State Procurement Statutes.

Purpose of Policy
This Policy is created to establish guidelines and expectations concerning the introduction of new technology for use in the School of Dentistry.

Audience
This Policy applies to all Faculty, Students, Administration, Staff, and Temporary Employees.

Definitions
Sponsor – Faculty, Administration or Staff introducing new technology given by vendors for use by the SoD.

Policy

Policy Statement
The introduction of new technology shall be governed by the following questions:

1. What are the costs and liability associated with the donation, loan or evaluation of technology, or any other contractual requirements?
2. What are the impacts to SoD Security and Privacy requirements?
3. What level of support will the technology require from the SoD/OCIS?

No technology shall be introduced without due diligence conducted by the Sponsor, Department Head, Administration, Dental Foundation of North Carolina and OCIS.

Compliance

Compliance Statement
OCIS is designated as the SoD organization responsible for administering and managing this Policy.
Roles and Responsibilities
OCIS shall create, distribute and maintain a process and procedure establishing a single, consistent method for the introduction of new technology for temporary, demonstration and/or pilot use.

Related Data

Regulations

Policies
1. UNC-CH Capital Asset Policy
2. University Finance Procurement Services
3. UNC-CH Receiving Gifts of Equipment to the University
4. UNC-CH Product and Service Demonstrations by Vendor Policy

Statutes
1. Article 3D of Chapter 147 (for Statewide IT Procurement goods and services through SITP)
2. N.C. Administrative Code Title 1, Chapter 5 (for P&C) and Title 9, Chapter 6 (for SITP procurement).

Contacts
Questions
David B. Rankin, IT Director SoD, Security Liaison SoD 919-537-3485

 Violations
David B. Rankin, IT Director SoD, Security Liaison SoD 919-537-3485

Consulting
OCIS Staff, 919-537-3485
UNC Help Desk, 919-962-4357
UNC Information Security Office, 919-445-9393

History

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Kenneth May, Dean, UNC School of Dentistry

Signature ________________________________________________

Date _____________________________________________________